



*Delivering a brighter, greener future for all*

**MINUTES**  
**of the Town Development Committee**  
**held on Monday 3<sup>rd</sup> June 2024 at 7.00pm**  
**at**  
**Warminster Civic Centre, Sambourne Road,**  
**Warminster BA12 8LB**

**Membership:**

Cllr Davis (East)	AB	Cllr Macfarlane (West)	AB
Cllr Hawker (Broadway)	A	Cllr Robbins (East)	A
Cllr Jones (East) Chairman	*	Mr James Sullivan-Tailyour (Advisor)	*
Cllr Keeble (West) Vice Chairman	*	Mr Matt Towl (Advisor)	*
Cllr Kirkwood (Broadway)	*	Mr Len Turner (Advisor)	*

**Key:** \* Present    A Apologies    AB Absent

**In attendance:**

**Officers:** Tom Dommett, Town Clerk and RFO, Patsy Clover, Committee Clerk

**Attendees:**

**Unitary Councillors:** None

**Members of the press:** None

**Members of the public:** One

**TD/24/001    Election of a committee Chairman for the municipal year 2024-2025**  
**Members resolved to appoint Cllr Jones as Chairman of the Town Development Committee for the municipal year 2024 - 2025.**

**TD/24/002    Election of a committee Vice Chairman for the municipal year 2024-2025**  
**Members resolved to appoint Cllr Keeble as Vice Chairman of the Town Development Committee for the municipal year 2024 - 2025.**

**TD/24/003    Apologies for Absence**  
**Apologies were received and accepted from Cllrs Hawker and Robbins.**

Signed.....Date.....



- TD/24/004**     **To appoint up to three Advisors to the Committee**  
**Members resolved to appoint the following non-voting advisors to the committee:**  
**James Sullivan-Tailyour**  
**Matt Towl**  
**Len Turner**
- TD/24/005**     **Declarations of Interest**  
**There were no declarations of interest** received under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.
- TD/24/006**     **Minutes**  
**TD/24/006.1** The minutes of the Town Development Committee meeting held on Monday 29<sup>th</sup> April 2024 were approved as a true record and signed by the chairman.  
**TD/24/006.2** There were no matters arising from the minutes of the Town Development Committee meeting held on Monday 29<sup>th</sup> April 2024.
- TD/24/007**     **Chairman's Announcements**  
There were no chairman's announcements.
- TD/24/008**     **Questions**  
There were no questions submitted by members before the meeting.
- TD/24/009**     **Public Participation**  
There was no public participation.
- TD/24/010**     **Reports from Unitary Authority Members**  
There were no reports from unitary authority members.
- TD/24/011**     **Events**  
**Members nominated the following three members to work with officers and partner organisations on preparation for events: Cllr Allensby, Cllr Jones, Cllr Kirkwood**
- TD/24/012**     **Tynings Allotments**  
**Members noted that no minutes had been received from Tynings Allotments.**
- TD/24/013**     **Flood Wardens**  
**Members appointed the following as Flood Wardens for 2024 – 2025:**  
**Jon Ellis, Roi Head, Len Turner, Mike Baxter, Trevor Woodyatt.**
- TD/24/014**     **Working Groups**  
**TD/24/014.1** Members resolved to appoint Cllrs Davis and Hawker as the town council members of the Closed-Circuit Television (CCTV) SubCommittee and agreed that these should be closed meetings due to the confidential nature of the business discussed.  
**TD/24/014.2** Members resolved to appoint the following to the Car Parking Charges in Warminster Working Group:  
**Cllr Allensby, Cllr Keeble, Cllr Robbins, Jon Ellis, Matt Towl.**

Signed.....Date.....

TD/24/014.3 Members resolved to appoint the following to the Cycle Routes Improvements Working Group:

Cllr Parks, Cllr Robbins, Nigel Linge, Matt Towl.

TD/24/014.4 Members resolved to appoint the following to the Town Regeneration Working Group:

Cllr Fraser, Cllr Jones, Cllr Keeble, Cllr Parks, Peter Ruscoe, Matt Towl, Len Turner.

**TD/24/015 Town Litter Champion**

Members resolved to appoint Cllr Jones as the Town Litter Champion.

**TD/24/016 Operational Flood Working Group South**

There were no updates from Cllrs Fraser and Parks, the town council representatives on the Operational Flood Working Group South, as no meetings had been held since the last meeting of the Town Development committee.

**TD/24/017 Coaches**

Members resolved to apply to Wiltshire Council asking for the provision of coach parking bays in Warminster's Central Car Park and/or other suitable locations with appropriate signage from the A36.

**TD/24/018 Rights of Way Volunteers**

Members noted the update from the Rights of Way Volunteers.  
The committee asked for their thanks to be passed onto the volunteers.

**TD/24/019 Wiltshire Towns Programme**

Members noted the report regarding expenditure from the Wiltshire Towns Programme.

**TD/24/020 Communications**

Members agreed press releases to be issued with the following spokespeople:

- Social media campaign re overgrown footpaths – Nigel Linge
- Town regeneration – Cllr Jones
- Coach parking spaces – James Sullivan-Tailyour

Meeting closed at 7.32pm.

Minutes from this meeting will be available to all members of the public either from our website [www.warminster-tc.gov.uk](http://www.warminster-tc.gov.uk) or by contacting us at Warminster Civic Centre.

**Date of next meeting: Monday 9<sup>th</sup> September 2024.**

Signed.....Date.....